



**AGENCY APPLICATION
AND PARTICIPATION AGREEMENT
MISSOURI POLICE CHIEFS CHARITABLE FOUNDATION
ACCREDITATION PROGRAM**

This Application and Participation Agreement (hereinafter the "Agreement") is entered into between the _____
(hereinafter referred to as the "Agency") and the Missouri Chiefs of Police Charitable Foundation (hereinafter referred to as the "Foundation").

I. APPLICATION

The _____ (name of Agency) hereby applies to participate in the State of Missouri Law Enforcement Accreditation Program and affirms that it is committed to earning accreditation in accordance with the requirements set forth by the Foundation. The Agency and the Foundation agree to the provisions and terms set forth in this Agency Application and Participation Agreement, and to be bound by them in the execution of the Agreement.

A. AGENCY

Law Enforcement Agency Name:

Address:

Telephone: () _____ Fax: () _____

County: _____

Authorized Full-Time Sworn Personnel: _____ Non-Sworn Personnel: _____

Authorized Part-Time Sworn Personnel: _____ Non-Sworn Part-Time: _____

Service Area Population: _____

Form of /type of government: _____

Chief Executive Officer:

Accreditation Contact
Person: _____

Telephone: _____ Fax: _____

Email: _____

All correspondence should be sent to the Agency at (if different from above):

B. FOUNDATION

The official address for all matters relating to the Accreditation Program is:

**Missouri Police Chiefs Charitable Foundation
MPCCF Law Enforcement Accreditation Program
1001 East High Street
Jefferson City, MO 65101
Phone: 573-636-5444
Accreditation@MOPCA.com**

II. PARTICIPATION AGREEMENT

The Agency and the Foundation agree as follows:

A. PURPOSE AND LIMITATIONS OF THIS AGREEMENT

1. The purpose of this Agreement is to establish the terms of the relationship between the Agency and the Foundation, and to establish their mutual responsibilities in the accreditation process.
2. It is understood that the Agency is not legally required to participate in the Accreditation Program and that any responsibilities or expenses incurred by the Agency pursuant to this Agreement have been assumed voluntarily.
3. It is further understood that the Agency participation in the Accreditation Program is contingent upon the continued approval of the chief executive officer of the Agency and of the governing body.

B. AGENCY RESPONSIBILITIES

The Agency agrees to:

1. Provide all information requested by the Foundation in good faith and to the best of the Agency's knowledge and honest judgment. Such information should include documents, files, records, and other data required by the Foundation insofar as they may be provided in accordance with laws and regulations of the State of Missouri and of the municipality of which the agency is a part.
2. Cooperate fully with the Foundation assessors during the on-site verification of Agency compliance with program standards. The Agency further agrees to provide all necessary files, records, and facilities requested by the assessors.
3. Pay to the Association an initial one-third fee of \$2,000, then an additional \$4,000, totaling \$6,000 for the entire 3-year accreditation process.
The remaining payment may be broken up over the 3-year accreditation process.

C. FOUNDATION RESPONSIBILITIES

The Foundation agrees to:

1. Provide all publications, documents, forms, instructions, and technical assistance as necessary for the Agency to participate in the accreditation process.
2. Provide trained assessors to the Agency for the purpose of conducting on-site assessment(s) of Agency compliance with relevant standards.
3. Review and evaluate all information and findings obtained from the assessment and advise the Agency of the results thereof.
4. Provide formal accreditation and other necessary materials to the Agency in recognition of the accreditation status.
5. If accreditation is not granted, advise the Agency of the reason for denial and the necessary steps to gain accreditation.

D. LENGTH OF ACCREDITATION

Accreditation shall be for a period of (3) three years, however accreditation may be issued pending a one-year review of "wet ink" standards. Agencies wishing to maintain accreditation at the end of this term will be expected to follow a procedure similar to the initial accreditation process, and to comply with all guidelines then in effect, at a rate of \$6,000 for the next three-year re-accreditation cycle (\$2,000 a year).

E. MAINTENANCE OF AGENCY ACCREDITATION STATUS

1. Upon Accreditation recognition by the Foundation, the Agency shall maintain compliance with all accreditation program standards.
2. The Agency agrees to submit an annual report attesting to its continued compliance with all applicable standards. The Agency will notify the Foundation in the event that it cannot maintain compliance with any standard or standards.

F. MISCELLANEOUS

1. This agreement shall take effect upon execution by authorized representatives of the Agency and the Foundation.
2. The Agency retains the right to terminate this Agreement for any reason by submitting written notice to the Foundation that the Agency intends to withdraw from the accreditation process. In this event, all fees and costs paid to the Foundation by the Agency in connection with the accreditation process are nonrefundable.

3. The Foundation retains the right to terminate this Agreement if it determines that the Agency is not acting in good faith to honor the terms of the Agreement.
The Foundation will submit written notice to the Agency Chief Executive Officer if it chooses to exercise this right.
4. This document contains the full agreement of both parties. The parties to this Agreement acknowledge that there are no provisions, terms, or obligations other than those set forth herein.
5. The Missouri Police Chiefs' Charitable Foundation or its designee will act on behalf of and in the name of the Foundation in all matters pursuant to this Agreement.
6. All disputes relative to the Agreement, or any other matters pertaining to accreditation, will be resolved by the Foundation following a hearing at which Agency representatives will participate.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year appearing opposite their respective signatures.

Missouri Police Chiefs Charitable Foundation:

(Signed first name, last name.)	(Date)
---------------------------------	--------

(Printed first name, last name.)	(Title)
----------------------------------	---------

Agency Chief Executive Officer:

(Signed first name, last name.)	(Date)
---------------------------------	--------

(Printed first name, last name.)	(Title)
----------------------------------	---------

--	--